

Cumberland County Master Gardeners, Inc.
Executive Board Meeting
July 21, 2022

CALL TO ORDER: Jewell Wilhoite at 2:12 pm

ATTENDANCE: Alan Baker, Linda Glenn, Rhoda Hiller, Jewell Wilhoite, Ernie Wood and Julia Wood

OFFICER REPORTS

Secretary: Julia Wood: The June board meeting minutes were accepted.

MOTION: "I move to approve the minutes"

Moved: Rhoda Hiller Seconded: Alan Baker Approved: All in favor

Treasurer: Alan Baker: Through 7/19/22 total income was \$22,454.89. Expenses were \$15,003.02 for a gain on operations of \$7,451.87. The ending bank balance was \$16,224.16. We recently paid for the memorial bench (available balance is now \$160.63) and storage through September. We have not disbursed any of the budgeted \$2,000 for the Fall Gardeners Festival. Other discussion:

1. The Decorations Committee (Linda Glenn) for the Fall Festival has requested \$150 for purchasing supplies. The board requests an expense re-imbursment request paperwork and brief writeup to understand purchases recognizing that many are yard sale finds without receipts.
2. TN Secretary of State approved our application to allow soliciting charitable contributions.
3. Alan will file for a Sales Tax exemption.
4. The board recommends audit in January 2023 for the 2022 year. This is primarily a procedures review. We need to identify an auditor.
5. We need to do better on getting committee chairs to sign-off on re-imbursment requests.

MOTION: "I move to receive the financial report."

Moved: Julia Wood Seconded: Alan Baker Received: all in favor

Vice President: Rhoda Hiller: August's speaker is PDG intern, Kayla Selby. The September meeting is the picnic with little business. October's speaker is Brent England on the Rose Rosette Trial.

DIRECTOR'S REPORT- Ernie Wood:

PDG: Tours are happening. Shalena Durkot, Ernie Wood, and Janet Dowlen recently hosted the Girl Scouts learning about pollinators and host plants. Mulching is almost complete. Weeding and clean-up are ongoing. We need it looking great for the Fall Gardeners Festival.

Memorial Bench: The bench has arrived. Ron Drechnik is assembling it.

OLD BUSINESS

Fall Festival: Plans are final except for 2 vendors. Jan Rice is making good progress on volunteers. Erin Fletcher Conley and Ann Ebert will coordinate stuffing gift bags. Bags will be stuffed 8/29/22 after training about 11:00 am in the PDG indoor classroom.

Almanacs and Plants Flash Drives: Alan check with Jimmy Pleasant to get the electronic file of the Almanac. Ron Drechnik does not have a copy. He will make additional flash drives of plants on the Plateau.

Member Directory: Jewell will ask if Erin Fletcher Conley could take pictures at the September picnic for the directory. Julia Wood will coordinate names to photos. Alan offered to assemble the directory.

NEW BUSINESS

Strategic Plan for CCMGI: We reviewed and discussed the brainstorming post-its from the July 5, 2022 general member meeting. There are some themes in common among the groups. Continued discussion is needed. See attached transcription of the post-it notes.

By-Laws: We recommend revising the by-laws to remove the 2-yr term limit in the event that finding someone qualified to fill the position becomes difficult.

Other Business

Convoy of Hope: Alan Baker is recruiting MGs to work a charity event on August 27. He will be distributing “Garden in a Bag” and providing garden education. He has asked Ron Drechnik, Jan Rice, and Sid Morgan to be educators. They will have a demo container garden and answer questions.

Committee Chairs: List needs to be updated to include Linda Ferris’s new role and reflect Margo Caroll for Merchandise.

August 2 Member Meeting Agenda items

- Officer Reports
- Directors Report
- Directory- Pictures will be taken at the September picnic.
- Volunteers:
 - Classes- Rosie Drechnik:
 - Fall Festival: Jan Rice:
 - Steak and Potatoes Dinner: Rhoda Hiller
- Smart Yard Assessments: Mike Barron
- Strategic Planning: Brainstorming status
- Officers describe what they see as job qualifications, strengths needed, offer to shadow or a “vice-role” to learn the position.
- *Nominating Committee*: It is time to form this committee. Nominations are made in the October Meeting. Elections are held in November
- *Drawing*

CALENDAR

1. August Member Meeting: Tuesday, August 2, 2022 at 5:15 pm dinner, meeting at 6 pm.
2. Umbrella Committee Meeting: Aug. 9, 2022, 1 pm at the PDG
3. Board Meeting: Thursday, Aug. 18, 2022 at 1:00 pm at the Country Store
4. Steak and Potatoes Dinner
 - Set-up: Tables and chairs for it and Festival: Aug. 25 at 8 am.
 - Event: August 26, 2022 Volunteers arrive before 11:15 am
5. Convoy of Hope’s “Garden in a Bag” Booth (contact: Alan Baker)- August 27, 2022.
6. Fall Festival: Contact: Jan Rice for all volunteer needs, training, and assignments
 - Set-up Tables and chairs: Aug. 25 at 8 am.
 - Volunteer Training: Monday, Aug. 29, 2022 at
 - Bag Stuffing Monday Aug 29, 2022 at 11 am in the PDG indoor classroom
 - Fall Gardeners Festival: Tuesday, Aug. 30, 2022 with volunteers arriving 7 am

ADJOURNMENT: The meeting adjourned at 4:12 pm

MOTION: “to adjourn the meeting”

Moved: Julia Wood Second: Rhoda Hiller Passed: All in favor

MOTION: “I move to approve the minutes as corrected”

Moved: Rhoda Hiller Seconded: Alan Baker Approved: All in favor on 8/17/22

Respectfully submitted:



Julia Wood, Corporate Secretary