

**CCMGI MERCHANDISE CHAIRPERSON
JOB DESCRIPTION**

The Chairperson will keep a notebook of available merchandise, such as shirts, aprons, etc. with our logo for resale to the membership. This may also include CDs and printed material.

The Chair will have order forms available and submit those orders to the merchandise company. Upon receiving the merchandise, the Chair will obtain payment for the article. Payment can also be secured prior to sending in the order.

The Chairperson will bring the book to general membership meetings.